

April 1, 2020

To all of our customers,

As the COVID-19 pandemic continues to change our day-to-day lives, everyone here at D&K Door and Lyle's Garage Door are working to ensure the health and wellbeing of our customers, employees, suppliers, friends and families.

This is a message to let you know what we are doing as a business to help protect our community.

If you would like to schedule service and would rather not have any contact with our techs, we can call you upon our arrival, enter the garage from a side door, and call you when the job is completed to have you pay over the phone with a credit card.

We can also send any receipts or [quotes by email](#).

While some of these practices may put a strain on lead times to complete some projects, we feel they are necessary.

They also will have no impact on the quality of our work.

1. We have issued employee communications regarding the common symptoms of the COVID-19 virus along with the CDC's recommendations regarding avoidance and protection.
2. If our employees travel for personal reasons, they are to call or email telling us where they have been and we will be discussing if a self-quarantine is needed.
3. Our employees are to notify us and stay home if they are sick.

4. We have implemented additional cleaning procedures in our facilities, trucks, and when we are at our jobs.
5. In order to minimize the spread of the virus, we have asked our techs to wash their hands immediately after each job.
6. We are asking our employees to keep their distance from our customers as much as possible during our calls to your home and/or business.
7. Our techs will ask and watch for any signs that someone in the house is sick. They are instructed to leave the job if they feel it is unsafe.

Thank you for taking the time to read this information.

Please know that everyone here at D&K Door and Lyle's Garage Door is concerned for the health of our families and our community.

We all need to work together to protect each other at a time like this.

Take care of yourself and others,

Kyle LeLoux, Dan Poppema, Scott Lerdal

Owners